

**ROME TOWNSHIP
PLANNING COMMISSION MEETING MINUTES**

August 26, 2021
Rome Township Hall

Chair, Rob Apoian, called the meeting to order at 7:00p.m. and led the Pledge of Allegiance to the flag.

ROLL CALL: Rob Apoian, Matt Minnick, Leo Oswald, Kevin Fisher, Scott Peters, Bill Millner & Pat Bournes were all present. No members absent.

OTHERS PRESENT: Scott Gosselin – Township Supervisor/ Zoning Administrator.

APPROVAL OF MINUTES: Kevin Fisher made a motion to approve the July 22, 2021 meeting minutes with the following changes (change Willner to Millner and change MTA membership to Online Training), motion seconded by Leo Oswald. Motion carried 7-0.

ADDITIONS TO AGENDA: None

APPROVAL OF AGENDA: Matt Minnick made a motion to approve the agenda for August 26, 2021 meeting agenda, motion seconded by Leo Oswald, motion carried 7-0.

PUBLIC COMMENT: Scott Gosselin informed the Planning Commission that the Township Board was going to start making changes to Township Ordinances (i.e. Cemetery, Burning, etc).

TOWNSHIP BOARD REPRESENTATIVE REPORT: Leo Oswald updated the planning commission. The Township Board adopted the proposed terms chart provided to them by Matt Minnick. Scott Peters term expires in 2022 and Bill Millner's term expires in 2023. As stated by the Township Supervisor the Township Board was going to start the process of updating ordinance's. It was found that the Cemetery ordinance states one charge, and the sexton is charging another. The Township has also hired a new Building Inspector (Brandon McRoberts). They also had a discussion regarding dust control on gravel roads. Also had a discussion regarding the proposed burning ordinance sent to them by the Planning Commission. It was decided that the Buring Ordinance was not under the purview of the Planning Commission and any changes should be made by the Township Board. Also discussed the Zoning Ordinance language regarding the wording for Mobile Homes and what is permitted. The confusion stems from the word "elevation" as it pertains to a side (Page 94 of the ZO). He also stated that the Board was looking into if Mike Griffith was still on the Zoning Board of Appeals as it was unclear if he resigned from that position as well.

ZONING BOARD OF APPEALS REPRESENTATIVES REPORT: No Meeting. As stated above the Township Board was looking into if Mike was still a member.

ZONING ADMINISTRATORS REPORT: Scott Gosselin stated that he had two complaints. One complaint on Burton and another on Townline near Teachout Road.

PLANNING COMMISSION CHAIR REPORT: Rob Apoian asked Supervisor Gosselin if the Township could/would investigate internet for the Township Hall. He also recommended that if the Zoning Board of Appeals needed a new member, he is recommending Kevin Fisher as the Planning Commission representative. Rob Apoian also thanked Supervisor Gosselin for attending the Planning Commission meeting.

ORDER OF BUSINESS

1. **Distribution of Zoning Ordinance binders:** Matt Minnick distributed new Zoning Ordinance binders to the members of the Planning Commission. These binders included all previous changes to the Zoning Ordinance. This was done so all current members of the Planning Commission were working off of the same documents.

MEETING DATES: The next Planning Commission Meeting will take place September 23, 2021 at 7:00pm.

PUBLIC COMMENT: None

ADJOURNMENT: Pat Bournes moved to adjourn at 8:11pm. Seconded by Bill Millner, motion carried 7-0.



Matt Minnick
Secretary
Rome Township Planning Commission

Robert Apoian, MD
Chairman
Rome Township Planning Commission