

AGENDA
ROME TOWNSHIP PLANNING COMMISSION MEETING
January 24, 2022

CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of December 2, 2021 Meeting Minutes
4. Additions to Agenda
5. Approval of Agenda
6. Public Comment

REPORTS

1. Township Board Representative
2. Zoning Board of Appeals Representative
3. Zoning Administrator
4. Planning Commission Chairperson

ORDER OF BUSINESS

1. Election of Officers
 - a. Planning Commission Chairperson
 - b. Planning Commission Vice-Chairperson
 - c. Planning Commission Secretary
2. Continue reviewing Rome Township Zoning Ordinance
(Continuing on Page 35 - Article 11.25 – Uses by Special Approval).

PUBLIC COMMENT

PLANNING COMMISSION MEETING DATE – February 24, 2022 @ 7:00pm.

ROME TOWNSHIP BOARD MEETING DATE – February 10, 2022 @ 7:00pm.

ADJOURNMENT

Enc:
December 2, 2021 Meeting Minutes
Rome Township 2022 Calendar

**ROME TOWNSHIP
PLANNING COMMISSION MEETING MINUTES**

December 2, 2021
Rome Township Hall

Chair, Rob Apoian, called the meeting to order at 7:00p.m. and led the Pledge of Allegiance to the flag.

ROLL CALL: Rob Apoian, Matt Minnick, Leo Oswald, Scott Peters, Bill Millner & Pat Bournes were all present. Kevin Fisher was absent.

OTHERS PRESENT: None.

APPROVAL OF MINUTES: Pat Bournes made a motion to approve the October 28, 2021, meeting minutes with the following change (fix spelling error (brining to bringing) motion seconded by Scott Peters. Motion carried 6-0.

ADDITIONS TO AGENDA: None.

APPROVAL OF AGENDA: Matt Minnick made a motion to approve the agenda for December 2, 2021 meeting agenda, motion seconded by Bill Millner, motion carried 6-0.

PUBLIC COMMENT: None.

TOWNSHIP BOARD REPRESENTATIVE REPORT: Leo Oswald informed the Planning Commission that the Township Board had nothing on the agenda for the November meeting. Monthly business was conducted.

ZONING BOARD OF APPEALS REPRESENTATIVES REPORT: No Meeting.

ZONING ADMINISTRATORS REPORT: Not present.

PLANNING COMMISSION CHAIR REPORT: Chairperson Rob Apoian asked if any progress has been made on the North Rome Cemetery. Scott Peters informed the PC that he believes the Township has an easement to access the cemetery. He also said that he believed the property owner was not overjoyed about the idea of bringing in stone to access the cemetery. Apparently, the cemetery has/had an issue of people going and driving back into the cemetery at off normal hours and bringing in stone could lead to that issue becoming more frequent. Leo Oswald informed the PC that the Township Board will be taking up cemetery maintenance on the next budget.

ORDER OF BUSINESS

1. **Continue reviewing Rome Township Zoning Ordinance (Page 29 Industrial Districts):** The Planning Commission reviewed Section(s) 11.05 – 11.20 and had no suggested changes to the Zoning Ordinance.
2. **Creation of 2022 Rome Township Planning Commission Budget.** The Planning Commission discussed/developed the 2022 Planning Commission budget and has proposed the following for the 2022 Planning Commission Budget:

409-472	Salary & Wages	\$6,500.00
409-715	FICA	\$520.00
409-716	Medicare Tax	\$100.00
409-727	Supplies	\$1,000.00
409-736	Training & Education	\$3,380.00
409-736-.1	Mileage for Training	\$0.00
409-806	Legal Fees	\$2,500.00
409-900	Printing & Publishing	\$1,000.00
409-980-02	Computer Hardware/Software	\$0.00
2022 TOTAL PROPOSED BUDGET		\$15,000.00

Bill Millner made a motion to submit the budget as proposed to the Rome Township Board, motion seconded by Pat Bournes. Motion carried 6-0.

The Planning Commission also has set it 2022 meeting schedule. The Planning Commission schedule is as follows:

The Rome Township Planning Commission will meet the 4th Thursday of each month except for the month of November. The Rome Township Planning Commission will then meet the 1st Thursday of December. Scott Peters made a motion to accept the 2022 Meeting Calendar as proposed, Pat Bournes seconded. Motion carried 6-0.

MEETING DATES: The next Planning Commission meeting will take place January 27, 2022 at 7:00pm.

PUBLIC COMMENT: None

ADJOURNMENT: Pat Bournes moved to adjourn at 8:05pm. Seconded by Bill Millner, motion carried 6-0.



Matt Minnick
Secretary
Rome Township Planning Commission
Commission

Robert Apoian, MD
Chairman
Rome Township Planning