

Rome Township Board Meeting Minutes
December 12th, 2015

The Rome Township Board Members held their regular monthly meeting December 12th, 2015 in the Rome Township Hall. Members present were; Harvey Warrick, Wayne Boggs, Jeremiah Ruttkofsky and Al Boggs. Absent: Renee Previch.

Opening of Meeting

At 7:00 p.m., Al Boggs called the meeting to order and led the Pledge of Allegiance.

Opening Business

A motion was made to approve the December 10th, 2015 agenda by Jeremiah, and seconded by Harvey. The motion was carried.

A motion was made to approve the November 12th, 2015 minutes by Jeremiah, and seconded by Harvey. The motion was carried.

Reports

Zoning Administrator: None.

Treasurer's Report:

Balances as of November 31st, 2015:

BANK ACCOUNTS	TOTAL
OSB General Fund Checking Account	\$94,586.64
OSB General Fund MMI	\$109,424.60
Tax Checking	\$1,357.10
Flagstar MMI	\$249,340.10
Building Fund	\$25,759.46

Clerk's Report: None.

Supervisor's Report: None.

Planning Commission: The planning commission would like to go over the details with all member terms. The clerk will send the excel spreadsheet with the details to the secretary. The planning commission would like Rick Arnold, Phil Schaedler, and Bruce Nickel to come to the January PC meeting.



Rome Township
Monthly Check Detail Report
December 2015

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Dec 15				
12/20/2015	BILL...	Schaedler & Lacasse, PC	Meeting Attendance, emails	-671.00
12/20/2015	BILL...	Lenawee County Equilization Depart...	Assessor Contract	-1,500.00
12/20/2015	BILL...	B S & A Software	Dog license software	-109.00
12/20/2015	BILL...	OSB	Stamps and Postage	-65.25
12/21/2015	7305	Brian Bovee	Payroll	-293.26
12/21/2015	7306	Scott A Hunt	Payroll	-92.35
12/21/2015	7308	Harvey Warrick	Payroll	-415.57
12/21/2015	7310	Jeremiah Ruttkofski	Payroll	-415.58
12/21/2015	7307	Alfred Boggs	Payroll	-2,001.69
12/21/2015	7309	James Previch	Payroll	-92.35
12/21/2015	7311	Rebecca Boggs	Payroll	-92.35
12/21/2015	7312	Renee Previch	Payroll	-2,308.75
12/21/2015	7313	Wayne Boggs.	Payroll	-2,308.75
12/21/2015	7315	Rick Arnold	Payroll	-221.64
Dec 15				-10,587.54

Accounts Payable

A motion was made to approve the bills in the amount of \$10,587.54 by AI, and seconded by Harvey. The motion carried.

Budget vs. Actual

2015 Fiscal Year - budget was amend to add funds for electrical inspector.

Order of Business

Old Business:

A. **Gilbert Highway: a primary road** – Tabled.

B. **Water (Iron filter & Softener) Do we want to buy them?** Board agrees to keep renting the equipment.

C. **Permit Fees and Fee schedule** - Board agrees to update the fee schedule to match Cambridge Townships fee schedule (\$60 per inspection), as presented at the meeting.

A motion was made by Wayne adopt the current permit fee schedule of Cambridge Township and seconded by Jeremiah. The motion carried.

D. **Appoint new member of the planning commission** - Pat Bournes.

A motion was made by Wayne to appoint Pat Bournes as the newest member of the planning commission, and seconded by Jeremiah. The motion carried.

New Business:

A. The partition between the entry room and the serving area - Board agrees to install a partition.

A motion was made by Harvey to install a partition using the existing framing that will not exceed \$1,000.00 in cost, and seconded by Wayne.

The motion carried.

B. Terms of the planning commission members - Clerk will email everyone the excel spreadsheet with the information needed for PC terms.

C. Redoing the website. Do we want to hire someone to redo website and be the new webmaster?

A motion was made by Al to have the clerk get three bids on creating a new web site for Rome Township, and was seconded by Jeremiah.

The motion carried.

Public Comment

A motion was made by Wayne to purchase new code books for the building inspector & the electrical inspector that will not exceed the cost of \$500.00 and seconded by Jeremiah.

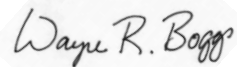
The motion carried.

Closing

At 7:40 pm, a motion to adjourn was made by Wayne and seconded by Harvey.

The motion carried.

Respectfully submitted,



Wayne Boggs, Clerk