

Rome Township Board Meeting Minutes

August 13th, 2015

The Rome Township Board Members held their regular monthly meeting August 13th, 2015 in the Rome Township Hall. Members present were; Al Boggs, Jeremiah Ruttkofsky, and Renee Previch. Absent: Harvey Warrick.

Rome Township members present were: Rich Yeider, Phil Schaedler, James Previch, Linda Fisher, Kevin Fisher, and Pat Bourne.

Opening of Meeting

At 7:00 p.m., Al Boggs called the meeting to order and led the Pledge of Allegiance.

Public Comment



Opening Business

A motion was made to approve of the August 13th, 2015 agenda by Jeremiah as is, and seconded by Wayne. The motion was carried.

A motion was made to approve the July 9th, 2015 minutes with the corrections stated to the clerk by Renee, and seconded by Wayne. The motion was carried.

A motion was made to approve the July 22th, 2015 minutes by Wayne, and seconded by Jeremiah. The motion was carried.

Reports

Zoning Administrator: none.

Treasurer's Report:

Balances as of July 31st, 2015:

BANK ACCOUNTS	TOTAL
OSB General Fund Checking Account	\$29,518.85
OSB General Fund MMI	\$231,320.89
Tax Checking	\$1,356.86
Flagstar MMI	\$249,120.46
Building Fund	\$2,749.55

A motion has been made by Jeremiah to accept the Treasurer's report, and seconded by Wayne. The motion carried 4-0.

Clerk's Report: None

Supervisor's Report: Al will not be at the September meeting.

Planning Commission: Special Use Meeting for 11000 Woerner Road.

Accounts Payable

August 2015

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Aug 15				
08/04/2015	BILL...	OSB		-1,033.86
08/20/2015	BILL...	Mr. Scott Hunt	Flags	-60.55
08/20/2015	BILL...	Iron Free Water Systems	Water Softener Lease Agreem...	-52.00
08/20/2015	BILL...	Lenawee County Equilization Depart...	Assessor Contract	-1,500.00
08/20/2015	BILL...	Mr. Randy Parkhurst	Payment #4	-1,000.00
08/20/2015	BILL...	Cambridge Township	Payment #2 Fire Contract	-15,000.00
08/20/2015	7246	Rick Arnold	Payroll	-188.31
08/20/2015	7247	Scott A Hunt	Payroll	-92.35
08/20/2015	7248	Bruce Nickel	Payroll	-574.81
08/20/2015	BILL...	Greenstone FCS	Appraisal of Town Hall	-250.00
08/20/2015	BILL...	Mr. Philip Rubley	Special Meeting	-85.00
08/20/2015	BILL...	Lenawee County Road Commission	Road Contracts #6234, 6235	-12,119.82
08/20/2015	BILL...	Staples Credit Plan	Office Supplies	-61.47
08/20/2015	BILL...	Decker Agency	Insurance Policy	-8,048.00
08/20/2015	BILL...	Accident Fund Ins Co of Amer	Accident Fund	-880.00
08/20/2015	BILL...	Cutler- Dickerson Co.	Township Chloride	-189.00
Aug 15				<u>-41,135.17</u>

A motion was made to pay the bills of 41,135.17 by Renee, the motion was seconded by Jeremiah. The motion was carried 4-0.

Budget vs. Actual

2015 Fiscal Year

Order of Business

Employees or Contractors, Mileage payments – Brian Bovee will be an employee not a contractor.
Fill LP Tank, pre buy – check needed by Al Boggs to pre-buy.

A motion has been made to pre-buy 1200 gallons of propane by Jeremiah, and seconded by Renee. The motion carried.

Township Hall – Al wants a motion to be made to approve the pricing for soffit, downspouts, front walk, and drains. Jeremiah will work with Al on this.

Accounting Procedures & Bill Pay –

1. All the money needs to be collected by the treasurer.
2. Rental Agreement payments always go to the treasurer.
3. Renee will write out the procedures.
 - a. 2 reports (QB, OSB) totals equal by the 5th of the month.
 - b. Treasurer replies to the clerk with approval and deposit.
4. Clerk will provide the supervisor with 2 reports (supervisor education, transaction detail).
5. Clerk will provide the check detail and B vs A reports for the meeting.

A motion has been made by Renee to reinstate bill pay provided that the reports (OSB Transitions and QB Transactions with the same totals) are given to the treasurer, and seconded by Jeremiah. The motion carried.

Revenue Sharing – Table this for next month, Al is checking for clarification on legality.

Recording of Minutes – Renee wants all meetings recorded.

*A motion was made by Renee to record all meetings, and seconded by Al.
The motion did not carry.*

June Minutes – Renee will sent me an email on corrections for the minutes.

Road Contracts – 2 culvert replacements.

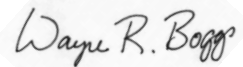
*A motion was made by Al to accept and pay the deposit on the road contracts #2975 and #2974 in the amount of \$4,715.28, and seconded by Jeremiah.
The motion was carried.*

Public Comment

Closing

*At 8:30 pm, a motion to adjourn was made by Jeremiah and seconded by Renee.
The motion carried 4-0.*

Respectfully submitted,

A handwritten signature in cursive script that reads "Wayne R. Boggs". The signature is written in black ink and is positioned above the printed name.

Wayne Boggs, Clerk