

Rome Township Board Meeting Minutes

December 8th, 2016

The Rome Township Board Members held their regular monthly meeting December 8th, 2016 in the Rome Township Hall. Members present: Robin Robertson, Leo Oswald, Roxann Sweet, Jeremiah Ruttkofsky. Absent: Al Boggs

Opening of Meeting

At 7:00 p.m., Robin called the meeting to order and led the Pledge of Allegiance. A call for a moderator was made, Roxann made a motion to nominate Jeremiah. 2nd by Leo. Jeremiah was declared the duty of moderator by Robin.

Opening Business

A motion was made to approve of the December 8th agenda by Leo, 2nd by Roxann. With all in favor the motion carried.

A motion was made to approve the November 10, 2016 minutes by Leo, 2nd by Roxann. The motion carried.

Reports:

Zoning Reports: 2 zoning permits, 0 ordinances.

Treasurer's Report:

11/30/2016:

BANK ACCOUNTS	TOTAL
OSB General Fund Checking Account	73, 127.78
OSB General Fund MMI (Closed)	0.00
Tax Checking	1,708.46
Flagstar MMI	250,379.72
County National - CD	200,337.20
Building Fund	Not Available

Clerk's Report: No report

Supervisor's Report: No Report- Al Boggs absent

Planning Commission: Presentation of updates to the Zoning Ordinance attached. Leo made the motion to adopt the updates and corrections to the Ordinance. 2nd by Robin. The motion passed with all in favor.

Accounts Payable: No report. Special Meeting to be held.

Order of Business: Motion was made by Leo and 2nd by Roxann for an audit of the Budget year 2016, the motion passed with all in favor. Though an audit was performed last year, the time is right with new Board Members replacing the Clerk and Treasurer.

Leo made the motion to raise the credit card limit from \$2,000.00 up to \$5,000.00. 2nd by Robin. All were in favor as there have been limits hit in the past when a large purchase was made. New Visa cards were ordered and received for the Supervisor, Clerk and Treasurer.

Leo made a motion, 2nd by Roxann to authorize Robin Robertson to use OSB Bill Pay for Accounts Payable. Roxann and Robin will sign a printout of the payments so it is evidenced both are signers. All in favor of the motion.

Motion was made by Leo to change the names on the Staples and QuickBooks accounts to Robin Robertson and Roxann Sweet. 2nd by Roxanne. All in favor.

Old Business:

No old business.

Public Comment:

A comment was made to thank the Board for saving the township money by mailing multiple tax statements in the same envelope where there was a single owner.

Closing:

Leo made the motion to close the meeting, 2nd by Roxann. All in favor. Meeting adjourned at 8:35 P.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Robin Robertson". The signature is written in a cursive, flowing style.

Robin Robertson