

Approved 3/9/17
PROPOSED MINUTES

Rome Township Board Meeting, Thursday, February 9, 2017											
Rome Township Board Regular Monthly Meeting Thursday, February 9, 2017 @ 7:00 P.M. Rome Township Hall 9344 Forrister Road – Adrian, Michigan 49221 MINUTES											
Al Boggs called the meeting to order at 7:00 p.m. Al led the Pledge of Allegiance.	CALL TO ORDER										
Members Present: Al Boggs, Robin Robertson, Leo Oswald, Roxann Sweet, Jeremiah Ruttkofsky Members Absent: None	ROLL CALL										
Moved by Leo, seconded by Jeremiah, to approve the February 9, 2017 agenda. There are 2 additions to the agenda and one item removed.	AGENDA										
MOTION CARRIED – ALL IN FAVOR	AGENDA APPROVED										
Moved by Leo, seconded by Jeremiah, to approve the January 12, 2017 minutes from special meeting.	MINUTES										
MOTION CARRIED – ALL IN FAVOR	MINUTES APPROVED										
1) Zoning Report (January) A. Permits: 0 B. Violations: 0 2) Treasurer's Report 1/31/2017 <table border="1"><thead><tr><th>BANK ACCOUNTS</th><th>TOTAL</th></tr></thead><tbody><tr><td>OSB General Fund Checking Account</td><td>\$ 66,908.20</td></tr><tr><td>Tax Checking</td><td>\$ 163,962.62</td></tr><tr><td>Flagstar MMI</td><td>\$ 250,592.13</td></tr><tr><td>County National – CD</td><td>\$ 200,508.75</td></tr></tbody></table> 3) Clerk Report - Received second FOIA from Renee Prelich. She believes board members pay is held for one quarter behind. Requested payroll information back to 2000 for James Prelich, Jodi Kruse, and herself. Only a portion of the requested information is available and will be sent to her on February 12, 2017. - Robin and Roxann are attending a software demonstration on Wednesday February 15, 2017. - A new election tabulator needs to be purchased this year and we should plan to budget \$3,000.00 which includes unit and training. <i>Robin to become accredited to run elections at the end of April.</i>	BANK ACCOUNTS	TOTAL	OSB General Fund Checking Account	\$ 66,908.20	Tax Checking	\$ 163,962.62	Flagstar MMI	\$ 250,592.13	County National – CD	\$ 200,508.75	REPORTS
BANK ACCOUNTS	TOTAL										
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County National – CD	\$ 200,508.75										

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4) Building Permits • None. 5) Electrical Permits • 1 permit issued at 9366 Forrister Rd. Adrian, MI 49221 6) Supervisor's Report • Supervisors report includes a complaint of zoning violations for property located at 4000 Skinner Hwy, Manitou Beach, MI 49253. Al will contact Rick Arnold to issue ordinance violation.	REPORTS - CONTINUED
Planning Commission: • Reviewing the Land Use plan. • Leo to follow-up on 2010 census information. Review chapter 2 for updates. • Kevin to update pages 25-26 of the CRP.	PLANNING COMMISSION
Report attached. Accounts Payable total: \$7,464.99 Moved by Leo, seconded by Roxann, for approval to pay expenses. MOTION CARRIED – ALL IN FAVOR	ACCOUNTS PAYABLE EXPENSES APPROVED
Order of Business: 1) PA 116: John Warner – Moved by Leo, seconded by Robin to approve the agreement. 2) PA 116: Frank Howard – Moved by Leo, seconded by Robin to approve the agreement. 3) Township Website: Minutes have been updated back to July 2016. Next to be updated on the website are the township documents. 4) Board salary pay is quarterly as discussed with no evidence of pay being held back by one quarter in the past. 5) Zoning violations on Skinner Hwy. Please reference back to Supervisor's report. 6) Scott Hunt acting as representative of the East Rome Cemetery Association on Forrister Road is requesting that the township take over ownership/operations. Phil Schaedler to prepare a resolution to move forward. 7) On February 27, 2017, there is a status hearing on the cleanup progress of Budwick property on U.S. 223. 8) Supervisor requested a public hearing to be scheduled for 6:00 on March 9, 2017 to establish the new budget for fiscal year 2018.	NEW BUSINESS
No unfinished business was brought to the board.	UNFINISHED BUSINESS

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Public comment began at 8:00 pm and referenced property violations on Skinner Hwy and conversation regarding agreement with resolution of East Rome Cemetery.	PUBLIC COMMENT
Moved by Leo, seconded by Jeremiah, to adjourn the meeting at 8:18 p.m.	ADJOURNED
Taressa Thompson Taressa Thompson Robin Robertson Robin Robertson, Township Clerk	Minutes prepared by: Taressa Thompson Deputy Clerk Submitted by: Robin Robertson Township Clerk

2/12/2017
Date

02/12/2017
Date

Clerk Report

Rome Township Board Meeting March 9, 2017

Accounts Payable Total:

\$11,145.34 - Detailed report attached. It's my intention to pay the Planning Commission at the end of the month.

Zoning Report for February

1 Compliance Permit at 11210 Shepherd Rd

1 Zoning Violation at 5190 Onsted Hwy

Pursuing clean up at Skinner Hwy property

Building Permits for January and February

7 Approved - 1 Partial Approval

Freedom of Information Act received 02/20/2017 from Paul Nachman - American Transparency Boca Raton, FL

Each employee record should contain the employer name, employer zip code, year of compensation, first name, middle initial, last name, hire date (mm-dd-yyyy), base salary amount, bonus amount, overtime amount, gross annual wages and position title. This data should be broken down by employer, employee and year.

My Response:

I rejected (with guidance from Phil Schaedler) stating that Rome Township does not have employees. There are only Elected Officials and appointed positions

Freedom of Information Act received 02/28/2017 from Renee Previch (3rd FOIA)

I am requesting via the freedom of information act the adopted and approved detailed budgets for fiscal years 2003, 2004, 2005, 2006 and 2007.

My Response thus far:

I have received your request for information under the Freedom of Information Act. You are hereby notified that the period for responding to your request is being extended for 10 business days beyond the statutory 5 day response period and the township will respond to your request not later than March 17, 2017.

2:25 PM

Rome Township

Monthly Check Detail Report

March 2017

03/09/17

Accrual Basis

Date	Num	Name	Memo	Split	Amount
Mar 17					
03/10/2017	7477	The Daily Telegram	Budget Hearing & BOR N...	-SPLIT-	-194.20
03/10/2017	7478	Best Heating & Cooling	Twp Hall Furnace Repair	101-265-984 R.G. Maintenance ...	-92.00
03/10/2017	7479	Iron Free Water Systems	March Rent	101-265-983 R.G. Utilities (Rom...	-52.00
03/10/2017	7480	OSB Visa	Postage & QuickBooks	-SPLIT-	-607.30
03/10/2017	7481	River Raisin Watershed Council	2017 Dues	101-101-958 Membership/Dues...	-179.00
03/10/2017	7482	TTB Cleaning	Dec 2016 & Feb 2017	101-265-930 Town Hall Maint (...)	-130.00
03/10/2017	7483	Schaedler & Lacasse	Invoice #7536	101-805-818 Attorney Fees (Att...	-396.00
03/10/2017	7488	Leo Oswald.		-SPLIT-	-415.57
03/10/2017	7487	Robin Robertson.		-SPLIT-	-3,131.29
03/10/2017	7485	Scott A Hunt		-SPLIT-	-266.05
03/10/2017	7491	Alfred Boggs		-SPLIT-	-2,001.68
03/10/2017	7490	Charles. E. Sweet		-SPLIT-	-92.35
03/10/2017	7489	Jeremiah Ruttkofski		-SPLIT-	-415.57
03/10/2017	7486	Roxann Sweet		-SPLIT-	-2,115.75
03/10/2017	7484	Taressa Thompson		-SPLIT-	-92.35
03/10/2017	7492	Bruce Nickel		-SPLIT-	-391.66
03/10/2017	7493	Harvey Warrick		-SPLIT-	-415.57
03/10/2017	7494	Rick Arnold		-SPLIT-	-157.00
					-11,145.34
Mar 17					